



Report to Scrutiny

Item Number:

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| Contains Confidential Or Exempt Information | No |
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**Subject of Report:** Overview and Scrutiny Committee Work Programme

**Meeting:** Overview and Scrutiny Committee  
5 October 2023

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**Cabinet Responsibility:** None – Scrutiny is not an executive function.

**Director Responsibility:** Helen Harris – Director of Legal and Democratic Services

The OSC work programme sets out the Committee’s programme of work for the year ahead.

**Brief:** The draft work programme for the year is presented for approval by OSC. OSC can make suggestions for other topics or key areas to scrutinise.

**Recommendations:** That the Overview and Scrutiny Committee Work Programme (Appendix 1) is agreed.

## **1. Overview and Scrutiny Committee Work Programme**

- 1.1 The OSC work programme is attached as Appendix 1 to this report. This work programme has been put together through picking up key themes emerging from 2022/23 and in consultation with scrutiny members, executive members and the senior leadership team at the Council.
- 1.2 The work programme is kept under continuous review outside of meetings, including at pre-agenda meetings for the Overview and Scrutiny Committee and the quarterly work programming meeting for all scrutiny panels which all scrutiny chairs and vice chairs are invited to. Any member may suggest an item for a scrutiny panel to consider, including Overview and Scrutiny Committee, and provisional items can be added on to the work programme and discussed at these fora before being presented to the Committee at its next meeting for approval.
- 1.3 The timings of items are provisional and may change throughout the year depending on other workstreams and strategic issues that emerge.
- 1.4 OSC is reminded that every other meeting is assigned to called-in items only, and if no items are called in then the meeting is cancelled.
- 1.5 Members are asked to make suggestions on additional topics, make comments on the current draft work programme and give their views on the topics not yet assigned.
- 1.6 The main change for the Committee to note for its work programme is that OSC members will be invited to a budget scrutiny workshop at the end of October. This workshop will take place instead of the usual OSC meeting, provided the meeting is cancelled if no valid call-ins are received. Should a call-in be received this workshop will be rearranged to a later date.

## **2. Legal Implications**

The general scrutiny functions and powers and specific role of Overview and Scrutiny Committee are set out in the Council Constitution.

## **3. Financial Implications**

There are no direct financial implications arising from this report. Support to Overview and Scrutiny Committee is contained within the allocated budget. Value for money will come from OSC having a well-constructed work programme with each topic for scrutiny having a considered brief and identified outcomes.

## **4. Other Implications**

There are no other implications.

## **5. Appendices**

## Appendix 1 - Overview and Scrutiny Committee Work Programme

## Consultation

| <b>Name of consultee</b> | <b>Post held</b>                                  | <b>Date sent to consultee</b> | <b>Date response received</b> | <b>Comments appear in paragraph:</b> |
|--------------------------|---|-------------------------------|-------------------------------|--------------------------------------|
| <b>Internal</b>          |   |                               |                               |                                      |
| Helen Harris             | Director of Legal and Democratic Services         | 25 Sep 2023                   | 27 Sep 2023                   |                                      |
| Cllr Yoel Gordon         | Chair of the Overview and Scrutiny Committee      | 25 Sep 2023                   | 27 Sep 2023                   |                                      |
| Cllr Fabio Conti         | Vice Chair of the Overview and Scrutiny Committee | 25 Sep 2023                   | 27 Sep 2023                   |                                      |

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|-------------|---|
| Report no.: | Report author and contact for queries:  |
|             | Sam Bailey, Head of Democratic Services |